

**LICKING COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES
116 N. 22nd STREET
NEWARK, OHIO 43055**

**BOARD MEETING MINUTES
May 18, 2011**

The Licking County Board of Developmental Disabilities met for its monthly meeting at Eleanor S. Weiant/Administrative Services Center, 116 N. 22nd Street, Newark, Ohio on May 18, 2011. Mr. Wigginton called the meeting to order at 5:15 p.m.

I. ROLL CALL

Members Present: Mr. Wigginton, Mr. Baker, Ms. Dumbauld, Ms. Franks, and Ms. Wright

Members Excused: Ms. Blasczyk, and Mr. Hoover

II. APPROVAL OF AGENDA

A Motion to amend the Agenda Motion
was made by Mr. Baker and seconded by
Ms. Dumbauld. Motion carried.

A Motion to approve the amended Agenda Motion
was made by Ms. Wright and seconded by
Ms. Franks. Motion carried. (See Exhibit A)

III. MINUTES OF PREVIOUS MEETING

Motion to approve the April 20, 2011 Motion
board meeting minutes as presented was made by
Ms. Dumbauld and seconded by Ms. Wright.
Motion carried. (See Exhibit B)

IV. APPROVAL OF BILLS

A Motion was made by Mr. Baker and Motion
seconded by Ms. Wright to approve the
April 2011 bills as contained in the board
packet. Motion carried. (See Exhibit C)

V. HEARING OF VISITORS

Mr. Miller commented on the successful Licco 5-K held April 23rd. Next year's event will be held April 21, 2012.

VI. COMMITTEE REPORTS

A. Personnel Committee

Ms. Dumbauld reported the Personnel Committee met before the Board meeting and reviewed the Personnel Actions Report for April 2011, proposed Resolution 2011-08 on Payment of Stipends to Offset Dues to Civic Organizations, proposed revisions to Personnel Policy 3.8 Overtime & Compensatory Time, and the proposed revisions to Personnel Policy 5.3 Layoff.

1. Personnel Actions Report for April 2011

A Motion was made by Ms. Dumbauld to approve the Personnel Actions Report for April 2011 as presented in the Board packet. Ms. Franks seconded the Motion. Motion carried. (See Exhibit D) Motion

2. Proposed Resolution 2011-08 on Payment of stipends to Offset Dues to Civic Organizations.

A Motion was made by Ms. Dumbauld to approve the proposed Resolution 2011-08 on Payment of Stipends To Offset Dues to Civic Organizations as presented in the Board packet. Ms. Wright seconded the Motion. Motion carried. (See Exhibit E) Motion

Mr. Baker abstained from voting on this Motion.

3. Proposed revisions to Personnel Policy 3.8 Overtime & Compensatory Time

A Motion was made by Ms. Dumbauld to approve the proposed revisions to Personnel Policy 3.8 Overtime & Compensatory Time as presented in the Board packet. Ms. Franks seconded the Motion. Motion carried. (See Exhibit F) Motion

4. Proposed revisions to Personnel Policy 5.3 Layoff

A Motion was made by Ms. Dumbauld to approve the proposed revisions to Personnel Policy 5.3 Layoff as presented in the Board packet. Mr. Baker seconded the Motion. Motion carried. (See Exhibit G) Motion

C. Ethics Council

There were no items on the agenda for the Ethics Council.

D. Finance Committee

Ms. Wright reported the Finance Committee met before the Board meeting and reviewed the Financial Report for April.

1. Financial Report for the month of April 2011

A Motion was made by Ms. Wright to accept the financial report for April 2011 as contained in the Board packet. Motion
Motion was seconded by Mr. Baker. Motion carried.
(See Exhibit H)

VII. Leadership Report

Ms. Neely announced the community survey was completed by MEORC in April. Results will be included in the June board packet.

Ms. Odendahl is currently drafting the annual report. It will be distributed in the ads bag throughout Licking County as soon as it is ready to go.

Garry McAnally is scheduled to meet with Ms. Neely next week. He will be asked to share his findings on the feasibility of renovating the E.S. Weiant building with the Board.

The Licking County Commissioners toured the former Transportation building at 675 West Church and are not interested in purchasing the building. A proposed resolution requesting the Licking County Commissioners to initiate procedures to sell the property is on the Board agenda under New Business.

The Columbus Dispatch will run a feature story on sheltered workshops on Sunday, May 22nd.

Ms. Neely briefly discussed the proposed biennium budget and other legislation with potential impact on the Board.

- Tangible personal property replacement tax will be phased out. If the schedule proposed by the House is accepted by the Senate, it appears we will continue to keep about \$90,000 annually in commercial activity tax (CAT).
- County Board subsidy money has been reduced by approximately 45%.
- House Bill 69 proposes substantial changes to public employee retirement systems.
- Family Support Services is proposed to be reduced by 10%. This money is sent to MEORC and used as Medicaid match money. Levy dollars finance FSS locally, so no reductions in FSS are planned.

VIII. Old Business

None

IX. New Business

A. Resolution 2011-09 requesting the Licking County Commissioners initiate procedures to sell the property at 675 West Church Street, Newark, Ohio.

Ms. Neely said the Licking County Commissioners are not interested in purchasing the property. The proposed resolution begins the process for scheduling a public auction. The Newark City Services Director, Daniel Coffman, toured the property and expressed interest in it.

A Motion was made by Mr. Baker to pass Resolution 2011-09 requesting the Licking County Commissioners initiate procedures to sell the property at 675 West Church Street, Newark, Ohio. Motion was seconded by Ms. Franks. Motion carried. (See Exhibit I) Motion

X. Hearing of Visitors

A quarterly statement from the Licking County Foundation was discussed. The bequest from the Betsy O'Neil estate was deposited into the endowment fund this last quarter. Next quarter deposits will include approximately \$2,000 donated in recognition of John Beattie's graduation from Newark City Schools..

Board members discussed the May 31st board training scheduled to begin at 4:45 pm.

XI. Executive Session

A Motion was made by Ms. Franks at 5:36 pm to go into executive session to discuss personnel matters. Motion seconded by Ms. Wright. Motion

Roll call:

Mr. Baker – Yes	Mr. Hoover–Excused
Ms. Blasczyk -Excused	Ms. Wright- Yes
Ms. Dumbauld– Yes	Mr. Wigginton- Yes
Ms. Franks– Yes	

Motion carried. The Board entered into Executive Session at 5:37 pm

Mr. Baker made a motion at 5:57 pm to come out of Executive Session. Motion was seconded by Ms. Wright Motion

Roll call:

Mr. Baker – Yes	Mr. Hoover–Excused
Ms. Blasczyk -Excused	Ms. Wright- Yes
Ms. Dumbauld– Yes	Mr. Wigginton- Yes
Ms. Franks– Yes	

Motion carried. Board came out of Executive Session at 5:58 pm.

A Motion was made by Mr. Baker and seconded by Ms. Dumbauld to enter into a three-year management contract with Judy Moushey, Staff Coordinator, effective 2/9/11 to 2/8/14. Motion carried. (See Exhibit J) Motion

A Motion was made by Ms. Franks and seconded by Ms. Wright to enter into a five-year management contract with Lisa Dunaway, Manager of Community Employment Services, effective 7/16/11 to 7/15/16. Motion carried. (See Exhibit K) Motion

XII. Adjournment

At 5:59 p.m., Mrs. Dumbauld made a Motion to adjourn the meeting. Motion seconded by Ms. Franks. Motion carried.

Motion

Respectfully submitted

Approved

David Wigginton, President

Jean Wright, Secretary